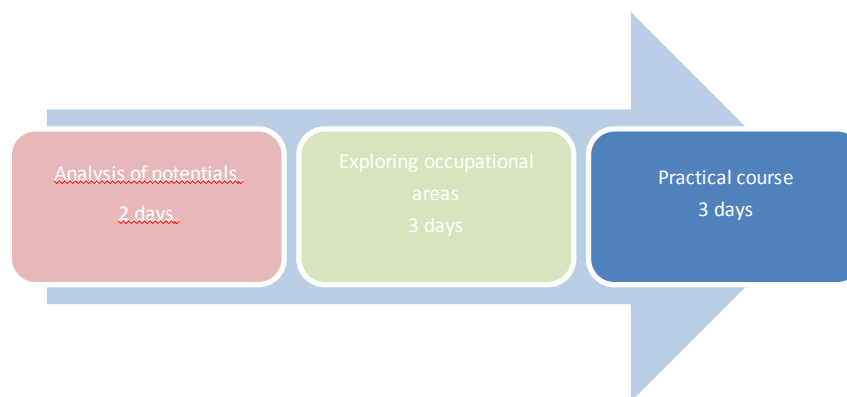


No Final Exams without Continuation (KAoA): Declaration of Consent 'KAoA-kompakt'

Dear Students,

It is very important to select the most suitable vocational training and study course as well as making the correct decision about choosing an occupation that is right for you such that you are able to provide for yourself and establish a secure future. The vocational and study orientation is a fixed part of teaching in schools in North-Rhine-Westphalia, within the scope of the country's initiative "Kein Abschluss ohne Anschluss" (No final exams without continuation -KAoA). The transition from schools to job is systematically improved by schools in North-Rhine-Westphalia by involving ministries, communities, economy, trade unions, and the Bundesagentur für Arbeit (*Federal Labour Office*) (more information: 'Erklärfilm KAoA' (*explanatory film*) at www.beruforientierung-nrw.de).

As young adults, who have come to Germany recently, you are being educated at vocational colleges within the scope of international support classes or participate in Year 10 at a general mainstream school, and you can take part in the KAoA-kompakt project. Here you will find support in selecting a training course or study course. The measure consists of the following components that take place during the course of this academic year:



Prior to and following each component the school will give you any advice that you may need. This consultation represents a fixed part of the KAoA-programme and is offered by the educational institution which carries out the analysis of potentials, explores the occupational fields and executes the practical course.

The analysis of potentials is the first component and informs you about your strengths and potential, facilitating you to explore suitable job areas during the course of the process of orientation and finding a place for the practical work. While exploring occupational fields and during your practical work course your strengths and potential will be closely examined. You will, of course, receive the results of these observations and they are meant to support you in making a decision what area of work you are interested in and what training courses you are planning to take. At school the observation results are exclusively used as support during discussions with



reference to your further path of making decisions. They will not be saved nor will they be transmitted elsewhere or used for any other purposes. Furthermore, they will not influence your marks in any way nor your residency status.

It is possible, in individual cases, that employees from the communal coordination office or school authority may want to carry out ad hoc visits. These visits only take place to ascertain the quality of the KAoA-programme. They will only check how the educational institution implements the measures. Upon previous announcement, scientific personnel may also visit in individual cases to evaluate the KAoA measures. It is, however, ascertained that these employees will not raise any person-related data.

So that the responsible bodies can invoice the measures, lists of signatures will be prepared, where you will have to enter your family name, first name, gender, and date of birth. The responsible bodies are only allowed to use the saved data exclusively for settling the costs with the Landes-Gewerbeförderungsstelle des nordrhein-westfälischen Handwerks e.V. (LGH). Once the invoices have been settled, the responsible body will not save any of your person-related data at all.

Data can only be raised if you agree to it. This consent can be revoked at any time must, however, be explained to the school.

Should you not consent, you will take part in another vocational programme.

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Declaration of Consent 'KAoA-kompakt':

I have been informed in a short description of the responsible body
_____ with reference on how the analysis of potentials is carried out and information given on exploring occupational fields and practical courses and

consent to participate in 'KAoA-kompakt':

Student's Family Name, First Name

Form

Place, Date, Signature